

Social Care Advice Checklist

This checklist is a guide for managers to use before approving social care advice completed as part of a child/young person's Education Health and Care assessment.

Child/Young Person's Name	Child/Young Person's ID number	Date of Advice

Co-production & Consent.

Descriptor	Yes/No/NA	Comments
Is there evidence advice has been completed with the child/young person and/or with their parent/primary care giver? Does advice state how views have been obtained and whether views have been expressed by others on the child/young person's behalf (if applicable?)		
Are alternative methods of communication utilised to obtain the child's voice (if needed) and is this reflected in social care advice and records?		
Is there evidence consent has been obtained from the parent/carer, or the child/young person if they are 16 and over?		

Compliance.

Descriptor	Yes/No	Comments
Has advice been completed and returned on time?		

Aspirations & Strengths of the Child/Young Person.

This section should be positive, affirming and talk about what and who is important to the child/young person for them to achieve their aspirations/goals and/or pursue their interests.

Descriptor	Yes/No	Comments
Has advice captured the views/interests and aspirations of the child/young person? Is the voice of the child evident? (daily lived experience for those unable to communicate)		
Has advice captured the parents/carers views and aspirations for their child?		
Does advice state the child/young person's positive attributes/what they can do/progress they have made/difficulties they have overcome, and note their strengths?		

Social care needs related to the child/young person's SEND.

This section should discuss help, care and support a child/young person needs day to day with all activities of daily living because of their SEND. This can include if a child young person requires prompts, advice, guidance and encouragement.

Consideration of a child/young person's age and stage of development is relevant as all children/young people need help and support as they mature, to develop the skills they need to become more independent.

Descriptor	Yes/No/NA	Comments
Does the advice clearly discuss the child/young person's care & support needs related to their SEND? Is the impact on daily life & their learning discussed?		
If social care needs not related to the child's SEND have been discussed, is the impact on the child and their SEND captured?		
Does advice include discussion about well met social care needs related to the child/young person's SEND? (ie what's working well), if relevant. This can include needs met by universal, targeted services or by the family		

Outcomes:

Outcomes should link to the child/young person's needs and aspirations.

Descriptor	Yes/No/NA	Comments
Are outcomes matched appropriately to each need? And aligned with the child's social care plan.		
Are outcomes SMART?		
Are outcomes contributing towards the child/young person preparing for Adulthood? (Particularly if they are 13 years and above.)		
Is it identified how often outcomes will be reviewed and by whom?		

Section H: Provision

Provision should only be that which social care provides, and if applicable funds ie placements (foster or residential), any therapeutic interventions, alongside statutory visits, reviews and co-ordination of a multi-agency care plan.

Provision **should not** include anything provided by any other service/agency ie education/health.

Descriptor	Yes/No/NA	Comments
Is provision clearly defined and matched social care needs and outcomes?		
Is provision specific and quantifiable? When, how much, who and what?		
Is provision in the correct section?		

Assessment	Grade Descriptor
Evidence meets the descriptor completely	Outstanding
Evidence substantially addresses the descriptor	Good
Evidence partially meets the descriptor	Requires Improvement
There is no evidence to meet the descriptor	Inadequate

Overall Grade	Comments & Rationale

Feedback from advice writer